

The Caucus of the Housing Authority of the City of Bayonne was held on Thursday, December 5, 2018 at 5:00 PM in the Conference Room located at 549 Avenue A, Bayonne, NJ 07002.

The following letter was received from the Executive Director, John T. Mahon.

Honorable Ludovico Nolfo

Honorable John R. Cupo

Honorable Rev. H. Sykes

Honorable Vincent Lombardo

Honorable Maria Karczewski

Honorable Irene Rose Pyke

Honorable Edith Ferrell

Kathleen A. Walrod, Counsel

Members of the Board:

In accordance with the By-laws of the Housing Authority of the City of Bayonne, after consulting with the other Commissioners of the Authority, I have determined to call Caucus Meetings of the Authority, as additional special meetings of the Authority, generally to be held on the Thursday Noon prior to the second Tuesday of the month.

Very truly yours,

Ludovico Nolfo
Chairman

The Regular Meeting of the Housing Authority of the City of Bayonne was held on **Tuesday, December 11, 2018 at 5:30 P.M.** in the Thomas Wojslawowicz Room located at 549 Avenue A, Bayonne, N.J. 07002.

Executive Director John Mahon called the roll and the following were present: Chairman Nolfo, Vice Chairperson Ferrell, Lombardo, Cupo, and Pyke. Also in attendance was Kathleen A. Walrod, Esq.

Executive Director moved to dispense with the reading of the minutes of the previous full Agenda Meeting of November 12, 2018 in view of the fact that each Commissioner received a copy of these minutes and for excused absences from the caucus for Chairman Nolfo, and Commissioners Sykes and Karczewski and for the meeting Commissioners Karczewski and Sykes. Motion made by Commissioner Lombardo and seconded by Commissioner Pyke.

AYES: Chairman Nolfo, Vice Chairperson Ferrell, Lombardo, Cupo, and Pyke

NAYS: None.

Members of the Board:

A Resolution appointing **Brown and Brown Metro, Inc. as Risk Management Consultants** with the Authority's membership in the NJ Public Housing Authority Joint Insurance Fund for the year 2018 is being prepared for your consideration.

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A Resolution to renew agreement with Jersey City for Quality Control services.

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A resolution authorizing the hiring of Jaron Spicer, Robert Patterson, Abigail Santiago, and Jamie Paolino as new employees is being prepared for your consideration.

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On Tuesday, December 11, 2018 at 1:45 PM proposals were received and opened for HardwoodFlooring Repairs and Refinishing from the following:

PROPOSER

JD Wood Flooring LLC

\$ 997,000

A Resolution awarding a contract to JD Wood Flooring LLC for Services is being prepared for your consideration.

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Respectfully submitted,

John T. Mahon
Executive Director

(6537) WHEREAS, the Housing Authority of the City of Bayonne (the “Authority”) has determined that, given the nature and extent of the items discussed and voted upon at its regular meetings, it would be in the Authority’s best interests to adopt a consent agenda format for the purpose of conducting one vote on all routine and un-debated matters; **WHEREAS**, the Authority’s Commissioners have reviewed the items listed on the printed agenda, and determined that all shall be voted on together with one vote, and **WHEREAS**, all Commissioners in attendance at this Regular Meeting of the Authority are in agreement with this determination, **NOW THEREFORE BE IT RESOLVED**, that the resolutions numbered **6537, 6538, 6539, 6540, 6541, 6542** are hereby adopted, effective immediately, based upon the single vote of the Commissioners.

(6538) WHEREAS, by Resolution **No. 5154**, adopted September 14, 2004, the Housing Authority of the City of Bayonne (the “Authority”) determined to become a member of the New Jersey Public Housing Authority Joint Insurance Fund (the “Fund”), and **WHEREAS**, the Authority is permitted to appoint a Risk Management consultant (the “Consultant”) to assist the Authority in activities related to the Fund, with compensation for the consultant to be paid by the Fund, now therefore be it **RESOLVED**, that **Brown and Brown Metro, Inc.**, doing business as Risk and Insurance Consulting Services, be reappointed as Risk Manager with respect to the Authority’s membership in the Fund, for the year commencing January 1, 2019 and be it further **RESOLVED** that the form of Agreement with the consultant (the “Agreement”), as presented to this meeting of the Board of Commissioners of the Authority and reviewed by them, be approved and executed by the appropriate Officers of the Authority, and be it further **RESOLVED** that, in accordance with the New Jersey Local Public Law Contracts Law, N.J.S.A. 40A:11 et seq., the hiring of the Consultant to provide the services contemplated in the Agreement, including the nature, service, duration and amount of the contract and a statement that the contract and the hiring resolution are available for public inspection shall be published as a legal notice once in a newspaper authorized by law to publish such notices.

(6539) **RESOLVED**, that the Executive Director be authorized to enter into an agreement with Jersey City Housing Authority for Quality Control Services.

(6540) **NOW THEREFORE BE IT RESOLVED**, that the following be appointed to the positions shown at the annual salary shown, in accordance with the rules and regulations of the New Jersey Department of Personnel and the personnel policy of the Housing Authority of the City of Bayonne (the “Authority”). The positions are being filled based upon existing vacancies, not new positions. Appointment and temporary employment shall be contingent upon satisfaction of all Authority requirements for medical examination, background check and other reviews and evaluations, as required depending upon the position. If already temporarily employed, such employment may be terminated if any such contingency is not resolved satisfactorily.

Laborer (\$26,328): JARON SPICER, ROBERT PATTERSON

Clerk Typist (\$23,601): ABIGAIL SANTIAGO, JAMIE PAOLINO

(6541) **WHEREAS**, the Housing Authority of the City of Bayonne (the “Authority”) publicly advertised an Invitation for Bids (the “Invitation”) in THE JERSEY JOURNAL for **HARDWOOD FLOORING REPAIRS AND REFINISHING, the (“Project”)** and **WHEREAS**, the Invitation for Bids provided interested parties with information on how to acquire plans and specifications (the “Specifications”) for the Project and indicated that the bids would be received and opened at 1:45 P.M. on Tuesday, December 11, 2018 whereupon the bids were opened at the Authority’s office and read aloud as follows:

BIDDER

JD Wood Flooring, LLC

BID AMOUNT

\$86,000

WHEREAS, the Board of Commissioners have reviewed the bid placed by JD Wood Flooring LLC, and determined that the bidder was a responsible contractor and recommended that the Authority award a contract for the referenced project to this Contractor,

WHEREAS, the award of this contract has complied with the fair and open process, established and further defined by N.J.S.A. 19:44A-20.7. Consequently, the provisions of N.J.S.A. 19:44A-20.5 and N.J.S.A. 19:44A-20.26, as to campaign contributions, do not apply to the contract, and

BE IT FURTHER RESOLVED BY THE COMMISSIONERS OF THE AUTHORITY that its appropriate officers are hereby authorized and directed to enter into a contract with JD Wood Flooring LLC to perform the Project in the amount of **\$86,000**.

(6542) **WHEREAS**, the Executive Director of the Housing Authority of the City of Bayonne (the “Authority”) has prepared the attached list of claims and payments (the “List”) for consideration by the Authority Board of Commissioners, and **WHEREAS**, the List has been reviewed by the Commissioners, **NOW THEREFORE BE IT RESOLVED** that the Chairman or Vice Chairman and the Executive Director be authorized and directed to execute checks for and make the payments hereby approved.

Executive Director, John Mahon: Do we have any questions from the Board or the public on the agenda?

Commissioner Lombardo: What was resolution number five, again?

Executive Director, John Mahon: That was the bid opening for the flooring. Okay, all in favor of the consent agenda?

VOTE ON RESOLUTIONS: 6537, 6538, 6539, 6540, 6541, 6542.

AYES: Chairman Nolfo, Vice Chairperson Ferrell, Lombardo, Cupo, and Pyke

NAYS: None.

CARRIED.

Executive Director, John Mahon: Mr. Chairman, I turn the meeting over to you.

Chairman Nolfo: If you would like to address us, please state your name and address. I wish everyone a happy new year.

The Chairman then asked for a motion to adjourn.

Motion made by Commissioner Lombardo and seconded by Commissioner Pyke to adjourn.

AYES: Chairman Nolfo, Vice Chairperson Ferrell, Lombardo, Cupo, and Pyke

NAYS: None.

The meeting was then adjourned at 5:35 PM.