

The Caucus of the Housing Authority of the City of Bayonne was held on Tuesday, December 19, 2017 at Noon in the Conference Room located at 549 Avenue A, Bayonne, NJ 07002.

The following letter was received from the Executive Director, John T. Mahon.

Absent: None.

Honorable Ludovico Nolfo
87 Trask Avenue
Bayonne, New Jersey 07002

Honorable Timothy J. Moriarty
88 West 31st Street
Bayonne, New Jersey 07002

Honorable Rev. H. Sykes
28 West 20th Street
Bayonne, New Jersey 07002

Honorable Edward Kaczka
10 Latourette Place
Bayonne, New Jersey 07002

Honorable Maria Karczewski
95 West 39th Street
Bayonne, New Jersey 07002

Honorable Antonio Nardini
109 Avenue A
Bayonne, New Jersey 07002

Kathleen A. Walrod, Counsel
700 Plaza Drive Suite 212
Secaucus, N.J. 07096

Members of the Board:

In accordance with the By-laws of the Housing Authority of the City of Bayonne, after consulting with the other Commissioners of the Authority, I have determined to call Caucus Meetings of the Authority, as additional special meetings of the Authority, generally to be held on the Thursday Noon prior to the second Tuesday of the month.

Very truly yours,

Ludovico Nolfo
Chairman

The Regular Meeting of the Housing Authority of the City of Bayonne was held on **Tuesday, December 19, 2017 at 1:00 P.M.** in the Thomas Wojslawowicz Room located at 549 Avenue A, Bayonne, N.J. 07002.

Executive Director John Mahon called the roll and the following were present:

Chairman Nolfo, Vice Chairman Sykes, Commissioners Kaczka, Moriarty, Karczewski, and Nardini. Also in attendance was Kathleen A. Walrod, Esq.

Executive Director moved to dispense with the reading of the minutes of the previous full Agenda Meeting of November 9, 2017 in view of the fact that each Commissioner received a copy of these minutes. Motion made by Commissioner Moriarty and seconded by Commissioner Karczewski.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Kaczka, Moriarty, Karczewski, and Nardini.

NAYS: None.

Members of the Board:

A Resolution appointing **Brown and Brown Metro, Inc. as Risk Management Consultants** with the Authority’s membership in the NJ Public Housing Authority Joint Insurance Fund for the year 2018 is being prepared for your consideration.

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A Resolution to renew agreement with Jersey City for Quality Control services.

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Resolutions for promotions for Peter Karlicki, James Liardi, Thmas Sicco, Philip Sanzone, Kenneth Spuma, James Venable, and Rodney Wilson in the maintenance department.

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On Thursday, November 30, 2017 proposals were received and opened for Work on Brick Veneer at Various Sites from the following:

PROPOSER

Lothrop
James R. Guerra
DAL Design Group
LSEA Corporation

A Resolution awarding a contract to DAL Design Group for A/E Services is being prepared for your consideration.

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On Thursday, November 30, 2017 proposals were received and opened for Underground Piping at 26th Street from the following:

PROPOSER

DLB Associates
DAL Design Group
LSEA Corporation

A Resolution awarding a contract to DAL Design Group for A/E Services is being prepared for your consideration.

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Resolution to enroll employees of the Bayonne Housing Authority under the State Prescription Program.

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The following Resolutions were introduced, and considered:

(6451) **WHEREAS**, the Housing Authority of the City of Bayonne (the “Authority”) has determined that, given the nature and extent of the items discussed and voted upon at its regular meetings, it would be in the Authority’s best interests to adopt a consent agenda format for the purpose of conducting one vote on all routine and un-debated matters; **WHEREAS**, the Authority’s Commissioners have reviewed the items listed on the printed agenda, and determined that all shall be voted on together with one vote, and **WHEREAS**, all Commissioners in attendance at this Regular Meeting of the Authority are in agreement with this determination,

NOW THEREFORE BE IT RESOLVED, that the resolutions numbered **6451, 6452, 6453, 6454, 6455, 6456, 6457, 6458** are hereby adopted, effective immediately, based upon the single vote of the Commissioners.

(6452) WHEREAS, by Resolution **No. 5154**, adopted September 14, 2004, the Housing Authority of the City of Bayonne (the “Authority”) determined to become a member of the New Jersey Public Housing Authority Joint Insurance Fund (the “Fund”), and **WHEREAS**, the Authority is permitted to appoint a Risk Management consultant (the “Consultant”) to assist the Authority in activities related to the Fund, with compensation for the consultant to be paid by the Fund, now therefore be it **RESOLVED**, that **Brown and Brown Metro, Inc.**, doing business as Risk and Insurance Consulting Services, be reappointed as Risk Manager with respect to the Authority’s membership in the Fund, for the year commencing January 1, 2018 and be it further **RESOLVED** that the form of Agreement with the consultant (the “Agreement”), as presented to this meeting of the Board of Commissioners of the Authority and reviewed by them, be approved and executed by the appropriate Officers of the Authority, and be it further **RESOLVED** that, in accordance with the New Jersey Local Public Law Contracts Law, N.J.S.A. 40A:11 et seq., the hiring of the Consultant to provide the services contemplated in the Agreement, including the nature, service, duration and amount of the contract and a statement that the contract and the hiring resolution are available for public inspection shall be published as a legal notice once in a newspaper authorized by law to publish such notices.

(6453) RESOLVED, that the Executive Director be authorized to enter into an agreement with Jersey City Housing Authority for Quality Control Services.

(6454) WHEREAS, in accordance with the United States Department of Housing and Urban Development (“HUD”) procurement of professional services, the Housing Authority of the City of Bayonne (the “Authority”) on November 15, 2017 published in **THE JERSEY JOURNAL**, a Request for Proposals (the “RFP”) for Architectural/Engineering Services (the “A/E Services”) in connection with the following project:

WORK ON BRICK VENEER AT VARIOUS SITES

WHEREAS, as of the **November 30, 2017** deadline for receipt of proposals in response to the RFP, the following Architectural/Engineering firms submitted proposals as follows:
ARCHITECTURAL/ENGINEERING FIRMS

Lothrop
James R. Guerra
DAL Design Group
LSEA Corporation

WHEREAS, the Authority’s Executive Director has evaluated the proposals received based on evaluation criteria included in the RFP and recommends that the Authority accept the proposal of DAL Design Group to perform the A/E Services, and

WHEREAS, the award of this contract has complied with the fair and open process, established and further defined by N.J.S.A. 19:44A-20.7. Consequently, the provisions of N.J.S.A. 19:44A-20.5 and N.J.S.A. 19:44A-20.26, as to campaign contributions, do not apply to the contract,

NOW THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE AUTHORITY, that the proposal of DAL Design Group is hereby accepted, with the understanding that any condition or provision contained in the proposal, which is inconsistent with the Authority's Standard Agreement for Professional Architects/Engineers Services (the "Agreement") and the RFP, is not accepted, and

BE IT FURTHER RESOLVED, that the Authority's appropriate officers are hereby authorized and directed to enter into the Agreement with DAL Design Group to perform said A/E Services, and

BE IT FURTHER RESOLVED, that in accordance with the New Jersey Local Publish Law Contracts Law, N.J.S.A. 40A:11 et seq., the hiring of DAL Design Group to provide the A/E Services, including the nature, service, duration and amount of the contract and a statement that the contract and the hiring resolution are available for public inspection, shall be published as a legal notice once in a newspaper authorized by law to publish such notice.

(6455) **WHEREAS**, in accordance with the United States Department of Housing and Urban Development ("HUD") procurement of professional services, the Housing Authority of the City of Bayonne (the "Authority") on November 15, 2017 published in **THE JERSEY JOURNAL**, a Request for Proposals (the "RFP") for Architectural/Engineering Services (the "A/E Services") in connection with the following project:

UNDERGROUND PIPING AT 26TH STREET

WHEREAS, as of the **November 30, 2017** deadline for receipt of proposals in response to the RFP, the following Architectural/Engineering firms submitted proposals as follows:

ARCHITECTURAL/ENGINEERING FIRMS

DLB Associates

DAL Design Group

LSEA Corporation

WHEREAS, the Authority's Executive Director has evaluated the proposals received based on evaluation criteria included in the RFP and recommends that the Authority accept the proposal of DAL Design Group to perform the A/E Services, and

WHEREAS, the award of this contract has complied with the fair and open process, established and further defined by N.J.S.A. 19:44A-20.7. Consequently, the provisions of N.J.S.A. 19:44A-20.5 and N.J.S.A. 19:44A-20.26, as to campaign contributions, do not apply to the contract,

NOW THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE AUTHORITY, that the proposal of DAL Design Group is hereby accepted, with the understanding that any condition or provision contained in the proposal, which is inconsistent with the Authority's Standard Agreement for Professional Architects/Engineers Services (the "Agreement") and the RFP, is not accepted, and

BE IT FURTHER RESOLVED, that the Authority’s appropriate officers are hereby authorized and directed to enter into the Agreement with DAL Design Group to perform said A/E Services, and

BE IT FURTHER RESOLVED, that in accordance with the New Jersey Local Publish Law Contracts Law, N.J.S.A. 40A:11 et seq., the hiring of DAL Design Group to provide the A/E Services, including the nature, service, duration and amount of the contract and a statement that the contract and the hiring resolution are available for public inspection, shall be published as a legal notice once in a newspaper authorized by law to publish such notice.

(6456) RESOLVED, that the following be appointed to the permanent positions in accordance with the rules and regulations of the New Jersey Department of Personnel and the Personnel Policy of the City of Bayonne effective January 1, 2018.

PETER KARLICKI	MAINT REPAIRER TO SR. MAINT REPAIRER	\$63,136
JAMES LIARDI	BUILDING MAINT WORKER TO MAINT REPAIRER	\$60,861
THOMAS SICCO	BUILDING MAINT WORKER TO MAINT REPAIRER	\$39,448
PHILIP SANZONE	BUILDING MAINT WORKER TO MAINT REPAIRER	\$39,448
KENNETH SPUMA	LABORER TO BUILDING MAINT WORKER	\$39,576
JAMES VENABLE	SR BLDG MAINT WORKER TO ASST SUPV BLDG SERVICES	\$74,941
RODNEY WILSON	ASST SUPV BLDG SERVICES TO SUPERVISOR BUILDING SERVICES	\$80,596

(6457) *Resolution to enroll employees of the Bayonne Housing Authority under the State Prescription Program. (see Attachment A)*

(6458) WHEREAS, the Executive Director of the Housing Authority of the City of Bayonne (the “Authority”) has prepared the attached list of claims and payments (the “List”) for consideration by the Authority Board of Commissioners, and

WHEREAS, the List has been reviewed by the Commissioners,

NOW THEREFORE BE IT RESOLVED that the Chairman or Vice Chairman and the Executive Director be authorized and directed to execute checks for and make the payments hereby approved.

VOTE ON RESOLUTIONS: 6451, 6452, 6453, 6454, 6455, 6456, 6457, 6458.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Kaczka, Moriarty, Karczewski, and Nardini.

NAYS: None.

CARRIED.

Director, John Mahon: We did get a request from our new Assistant Director to address the Board for a quick minute.

Chairman Nolfo: I would like to welcome our Assistant Director, Patricia Madison. Please.

Assistant Director, Patricia Madison: Thank you. I just would like to formally thank the Board and John for the invitation to join the Bayonne Housing Authority family. In the seven days that I've been here, I've been to all of the properties, I've been in boiler rooms, on roves, in elevator motor rooms, I've seen inventory, I've seen equipment, I've been in vacant units, I've seen the properties, I've been in community rooms. I've seen everything inside and outside of the Authority. And I have to say, in the twenty-three years that I've been in this industry, I am very very impressed. You have a really well-run, well-maintained portfolio. And I'm very excited to be on board, and I want to thank you for the opportunity.

Chairman Nolfo: Thank you for your words of confidence. We welcome you and we wish you the best of luck. I personally, and I'm sure the other commissioners feel the same way, look forward to working with you. Welcome again, and best of luck.

Assistant Director: Thank you.

Director: I'd just like to point out to the Board before we adjourn, with the new team coming in; with Patricia, with Michael taking over, and Hernan, I asked them to start coming to the meetings. Not that we have issues that they have to address necessarily, but so they get a feel for what you do, how it affects them, and the different things that go on. I think the more they know, the better, and with a fresh leadership team, I think that's a good opportunity to start as opposed to recreating the wheel with folks who have been doing things the same way for decades. So you'll be seeing them at the meetings from now on, just to let you know.

Chairman Nolfo: Thank you, Mr. Pacyna for everything you've done, and I'd also like to thank the Director for the leadership he has provided.

The Chairman opened the floor to anyone in the audience. No response.

Motion made by Commissioner Karczewski and seconded by Commissioner Moriarty to adjourn.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Kaczka, Moriarty, Karczewski, and Nardini.

NAYS: None.

The meeting was then adjourned at 1:10 PM.